



Ministry of Health of the Russian Federation

**Federal State Budgetary Educational Institution of Higher Education
“North-Western State Medical University named after I.I. Mechnikov”
under the Ministry of Health of the Russian Federation**

ACCEPTED

by the Academic Board
NWSMU named after I.I. Mechnikov

11 April 2022
Record №

APPROVED

by Rector of NWSMU named after I.I. Mechnikov
Sergey A. Sayganov

11 April 2022

AMENDMENTS TO THE ADMISSION REGULATIONS
to the Federal State Budgetary Educational Institution of Higher Education
“North-Western State Medical University named after I.I. Mechnikov”
under the Ministry of Health of the Russian Federation
to the bachelor's, specialist, master's programs
in 2022 (as amended on 28.01.2022)

Based on the Russian Federation Government Decree dated 21.03.2022 No. 434 "On approval of the admission procedure to the educational programs of higher education with state accreditation, training programs for scientific and pedagogical personnel in postgraduate programs in 2022" and in accordance with the Order of the Ministry of Education and Science of Russia dated 21.08.2020 N 1076 "On approval of the admission procedure to the educational programs of higher education – bachelor's programs, specialist programs, master's programs", the Admission Regulations to the Federal State Budgetary Educational Institution of Higher Education “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation to the bachelor's, specialist, master's programs in 2022 (as amended on 28.01.2022) approved by the Order dated 28.01.2022 No. 175-O (hereinafter – the Regulations) shall be amended as follows:

1. To supplement paragraph 21 of the Regulations with subparagraph 21.3 of the following content: "21.3. Citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, may use the results of the unified state exam (if any) and (or) pass general educational entrance tests conducted by the University independently when applying for bachelor's and specialist programs ";

2. Paragraph 24 of the Regulations shall be amended to read as follows: "24. General education entrance examinations and entrance examinations on the basis of vocational education conducted by the University independently, with the exception of the case specified in para. 2 of this paragraph of the Regulations, shall be implemented in the form of remote testing in the manner established by the University regulatory act, and applicant's identity verification shall be provided.

Citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, upon admission to bachelor's and specialist programs shall pass general educational entrance tests in the manner prescribed by the University's regulatory acts in the following form:

- entrance test in Russian language in the form of an interview;
- entrance test in Chemistry and Biology in the form of remote testing."

3. Paragraph 31 of the Regulations shall be amended to read as follows: "31. The right to be admitted without entrance examinations in accordance with Part 4 of Article 71 of the Federal Law N 273-FZ (for four years following the year of the relevant Olympiad) is granted to the winners and prize-winners of the final stage of the All-Russian Olympiad of schoolchildren (hereinafter - the All-Russian Olympiad), members of the Russian Federation national teams that have participated in international Olympiads on general educational subjects and formed in accordance with the procedure established by the federal executive body responsible for the development and implementation of state policy and normative legal regulation in the field of general education (hereinafter - members of the national teams that participated in international Olympiads).

The University has established the following correspondence of the profile of the All-Russian Olympiad for schoolchildren or the International Olympiad to the specialties and (or) training areas:

Code	Name of training program, specialty	Profile of the All-Russian School Olympiad or International Olympiad
31.05.01	General Medicine	Chemistry, Biology
31.05.02	Pediatrics	
31.05.03	Stomatology/Dentistry	
32.05.01	Preventive Medicine	
31.05.04	Osteopathy	
34.03.01	Nursing care	

Persons referred to in the first para. of this paragraph of the Regulations are provided the advantage of equating to persons who have 100 points on the general entrance test (100 points for the USE or 100 points for passing the entrance test conducted by the higher education organization independently), if the general entrance test corresponds to the profile of the Olympiad. This advantage is available for 4 years following the year of the corresponding Olympiad.

The university has established the following correspondence of the profile of the All-Russian Olympiad of schoolchildren or the International Olympiad to specialties and (or) training areas to use the advantage of equating to persons who have 100 points on the general entrance examination (100 points for the USE or 100 points for passing the entrance test conducted by the higher education organization independently), if the general entrance test corresponds to the profile of the Olympiad:

Code	Name of training program, specialty	Profile of the All-Russian School Olympiad or International Olympiad
31.05.01	General Medicine	Chemistry, Biology, Russian
31.05.02	Pediatrics	
31.05.03	Stomatology/Dentistry	
32.05.01	Preventive Medicine	
31.05.04	Osteopathy	
34.03.01	Nursing care	

4. **To supplement the Regulations with paragraph 31.1 of the following content:** “31.1. Citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, when admitting to the bachelor’s and specialist programs, shall be granted special rights in accordance with paragraph 31 of these Regulations, including if the citizens are winners and prize-winners of the IV stage of all-Ukrainian student Olympiads or members of Ukraine national teams participated in the international Olympiads on general educational subjects.”;

5. **Paragraph 39 of the Admission Regulations shall be supplemented with the following paragraph:** “When admitting citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, their individual achievements obtained both in the Russian Federation and abroad, as well as documents on education and (or) qualifications with honors, shall be considered.”;

6. **Para. 2 of paragraph 41 of the Regulations to read as follows:** "Entrance tests for this category of applicants shall be held from **August 06 to August 16, 2022** in the form of remote (distance) testing within the procedure established by the University regulatory act, with the provision of an applicant’s identity verification.”

7. **Paragraph 50 of the Regulations shall be amended to read as follows:** "50. The University shall post on the official website a list of persons who submitted the documents required for admission with information on admission or refusal of admission documents (in case of refusal – indicating the reasons for refusal). Informing about the refusal to accept documents shall be carried out:

- a) in case of electronic submission of documents – through the personal account of the applicant;
- b) in case of submission through public postal operators – on the official website of the University indicating the reasons for refusal;
- c) in case of submission of documents to the University in person by the applicant (the legal representative) – on the day of documents submission;”

8. To add to the subparagraph "2)" of paragraph 53 of the Regulations the following para.:

"Admission to bachelor's and specialist programs of citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, shall be carried out if applicant provides the following documents:

- the original document on previous education or previous education and qualification;
- a copy of this document if the application with an indication of the reasons for the lack of the original document is provided by the applicant, with the subsequent submission of the missing document before the end of training at the University.";

9. To supplement paragraph 53 of the Regulations with subparagraph 14 of the following content: "14) Citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, shall provide documents confirming the relevant motives (including arrival in Russia in 2022; residence in the specified territories, etc.).

Arrival in the territory of the Russian Federation in 2022 may be confirmed by an identity document with the Russian Federation border crossing mark, a migration card or other document."

10. Paragraph 64 of the Regulations shall be amended to read as follows: "64. If the applicant submitted documents violating these Regulations (except when the violation does not apply to all admission conditions and the grounds for admission specified in the application for admission), the University shall return the documents to the applicant:

- if the documents are submitted to the University in person by the applicant (legal representative) – on the day of the documents submission;
- if the application and documents are submitted in electronic form – to notify the applicant on the refusal to accept documents using remote technologies;
- in case of sending the documents through public postal operators – within 3 working days after the day of receipt of the documents by the University";

11. Paragraph 72 of the Regulations shall be amended to read as follows: "72. Entrance tests conducted by the University independently, with the exception of the case specified in para. 2 of this paragraph of the Regulations, shall be implemented in the form of remote testing within the procedure prescribed by the University regulatory act, ensuring the applicant's identity verification.

Citizens of the Russian Federation, who prior to arrival in 2022 in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, as well as citizens of the Russian Federation, who had to interrupt their education in foreign educational institutions, when applying for a bachelor's program and specialist program pass entrance tests within the procedure prescribed by the University regulatory act in the following format:

- entrance test in Russian language – in the form of an interview;
- entrance test in Chemistry and Biology – in the form of distance testing.";

12. Paragraph 74 of the Regulations shall be amended to read as follows: "74. The University conducts entrance tests in the form specified in paragraph 72 of these Regulations."

13. Paragraph 82 of the Rules shall be amended to read as follows: "82. Conditions and procedure of entrance examinations, including the method of identification of identity of applicants, is determined by the NWSMU named after I. I. Mechnikov Regulations on the conduct of entrance tests for enrollment to the higher education programs – bachelor's programs, master's programs, MD courses (spetsialitet) – for the 2022/23 academic year, approved by order dated 11.04.2022 No. 682-O (hereinafter - "Regulations on the conduct of entrance tests");

14. Paragraph 83 of the Regulations shall be amended to read as follows: "83. If the applicant violates the entrance examination procedure, the University's authorized officials of the University shall draw up the Statement on violation and failure to pass the entrance test without a valid reason. An electronic copy of the Statement shall be sent to the applicant;

15. Paragraph 84 of the Regulations shall be amended to read as follows: "84. The applicant, in relation to which the Statement in accordance with paragraph 83 of these Regulations is drawn up, shall be recognized as not passing the entrance test without a valid reason.";

16. Paragraph 85 of the Regulations shall be amended to read as follows: "85. The schedule of entrance exams (subject, date, time, examination group, pre-examination time and date) shall be approved by the Admissions Board Chairperson or his deputy and announced to applicants no later than June 1.

The surnames of the Examination Board chairpersons and examiners are not indicated in the schedule for entrance tests.

In the schedule for entrance tests the additional back-up time for persons referred to in the paragraph 77 of these Regulations should be provided";

17. In paragraph 87, para. 2, of the Regulations, the word "written" shall be removed;

18. Paragraph 89 of the Regulations shall be amended to read as follows: "89. When conducting entrance examinations using remote (distance) technologies for applicants with disabilities (hereinafter – applicants with disabilities), the University ensures the provision of conditions taking into account the features of the psychophysical development of applicants, their individual capacities and health status (hereinafter – special conditions, individual characteristics);

19. Paragraph 90 of the Regulations shall be amended to read as follows: "90. The University provides entrance tests for applicants with disabilities in accordance with the Regulations on the conduct of entrance tests, taking into account the peculiarities established by this section of the Admission Regulations;

20. Paragraph 91 of the Regulations shall be amended to read as follows: "91. Applicants with disabilities shall be provided with the accessible entrance test instruction.";

21. Paragraph 92 of the Regulations shall be amended to read as follows: "92. For the applicants with disabilities the duration of the entrance test is prolonged by the decision of the University, but not more than 1,5 hour.";

22. Paragraph 93 of the Regulations shall be amended to read as follows: "93. During the entrance test, an assistant is allowed to be present to provide the applicants with disabilities with the necessary technical assistance, taking into account their individual characteristics (to have a seat, move around, read and complete an assignment, communicate with the persons conducting the entrance test).";

23. Paragraph 94 of the Regulations shall be amended to read as follows: "94. During exam, it is allowed to use technical devices that are necessary due to the applicants' disabilities.

24. Paragraph 95 of the Regulations shall be amended to read as follows: "95. Conditions indicated in this section of the Admission Regulations are provided on the basis of the application form that contains information on the need to provide special conditions due to disabilities when conducting entrance examination.";

25. Paragraph 96 of the Regulations shall be amended to read as follows: "96. In order to provide special conditions in accordance with this section of the Regulations, applicants are required to submit a document confirming the disability requiring the provision of these conditions;

26. Paragraph 98 of the Regulations shall be amended to read as follows: "98. Application for appeal is filed in person by the applicant or the legal representative in electronic form by sending an application to the e-mail address of the Admissions Board (3035053@szgmu.ru).

The procedure of appeals consideration using remote (distance) technologies shall be determined by the Regulations on the conduct of entrance tests.”;

27. To supplement the Regulations with subparagraph 116.1 to read as follows: "116.1. The Contract on the provision of paid educational services shall be signed in one of the following ways:

- by submitting to the University in person by the applicant;
- by exchanging documents electronically;
- via public postal operators.

The exchange of documents by the parties in electronic form implies that the applicant (the legal representative)/customer under the contract shall send a scanned and signed contract to the University from the email indicated in the application for admission (in the text of the contract). The University, in its turn, ensures that the received document is signed on its part and sent to the same email address(es) as previously indicated. The date of the contract in this case shall be the date of its signature by the University.

When a contract via public postal operators, the University shall ensure that a contract is sent to the parties, who shall sign the contract in the required number of copies on their part and send it to the University. If copies of the contract are received by the University by 30.08.2022, the date of signing the contract shall be considered the date of its signing by the University. In case the applicant fails to send and ensure arrival of copies of the contract to the University by 30.08.2022, the applicant (legal representative)/customer under the contract shall express his/her will for the conclusion of the contract in the following manner: call to the Admissions Board Call Center (tel.: +7 (812) 303-50-53). Under these circumstances, the contract shall be deemed to have been concluded on the day on which the applicant (legal representative)/customer has performed the specified conclusive actions under the contract.”;

28. Para. 7 of subparagraph "2)" of paragraph 117.1 of the Regulations should be amended to read as follows:

"August 09 – the order (orders) on enrollment of persons who have submitted the Consent for enrollment, from among those applying on the basis of the entrance examinations results to the main places within the established amount remaining after enrollment without entrance examinations (hereinafter – the main competitive selection places) is issued.”;

29. Para. 2 and 3 of subparagraph "3)" of paragraph 117.1. of the Regulations should be revised as follows: "August 11 – admission of the Consent for enrollment from applicants who have applied for admission on the basis of the entrance tests results to the main places within the established amount remaining after enrollment without entrance examinations (hereinafter – the main competitive selection places) is completed;

August 12 – the order (orders) on enrollment of persons who have submitted the Consent for enrollment, from among those applying on the basis of the entrance examinations results to the main places within the established amount remaining after enrollment without entrance examinations (hereinafter – the main competitive selection places) is issued.”;

30. Para. 2 and 3 of paragraph 124 of the Regulations shall be amended to read as follows:

"August 12 – admission of the Consent for enrollment from applicants is completed;

August 15 – the order (orders) on enrollment of persons who have submitted the Consent for enrollment and signed the Contract for the provision of paid educational services is issued;

31. Paragraph 129 of the Regulations shall be amended to read as follows: "129. When submitting an application for admission to targeted training, the applicant submits in addition to the documents referred to in paragraph 53 of these Regulations, the Contract on targeted training (the original document; or a copy of the Contract, certified by the Customer of targeted training, or an uncertified copy of the Contract with the presentation of its original; or electronic copy of the Contract on targeted training – when submitting documents in electronic form) with subsequent submission to the University, in the moment of submitting the original document on education, of the original Contract on targeted training or a copy certified by the Customer of the targeted training;

32. To add the paragraph 146 to the Regulations: "146. Citizens of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, including citizens of the Russian Federation, who have completed secondary general education programs and secondary professional education in 2022, who prior to arrival in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, shall be admitted to the first year of study in the educational programs of higher education, to the places within the quota for the education of foreign citizens and stateless persons established by the Government of the Russian Federation.";

33. To add the paragraph 147 to the Regulations: "147. Foreign nationals without citizenship of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, who prior to arrival in the Russian Federation resided in the territory of Ukraine, the Donetsk People's Republic, the Luhansk People's Republic, shall be admitted to the first year of study in the educational programs of higher education, to the places within the quota for the education of foreign citizens and stateless persons established by the Government of the Russian Federation.";

34. To supplement the Regulations with paragraph 148 of the following content: "148. If the citizens referred to in paragraph 147 of these Regulations have the results of mastering the educational programs of higher education in foreign educational institutions, organizations shall credit academic disciplines (modules) studied (passed) and practical trainings completed by them while studying abroad.

These amendments to the Admission Regulations are approved by the decision of the Academic Board on April 11, 2022, Record No. 5